

**From:** Prof. Khosrow Adeli, CPD Chair  
**To:** IFCC Members  
**Date:** 2 May, 2018  
**Ref:** CPD Executive Committee Membership

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**Communications and Publications Division (CPD) of IFCC**

**Call for Nominations for News Editor**

**Introduction**

The Communications and Publications Division (CPD) has responsibility for all publication and public relations activities of the IFCC. These include the eJIFCC, the IFCC newsletter, the website and the development of promotional material.

The CPD consists of an Executive Committee together with a number of Committees and Working Groups. A position on the CPD EC will become available in 2019.

**eNews Editor**

The role of the chief editor is to coordinate monthly publication of the IFCC Newsletter each year. Assistance with formatting, layout and web-publishing is available from the IFCC office and the journal publisher.

The terms of reference for these positions are as follows:

The candidate should be able to demonstrate a real commitment and dynamism for the promotion and reinforcement of the image of the IFCC. The candidate must have a good knowledge of the mission and functioning of the IFCC.

The candidate must:

- possess fluent spoken and written English language skills
- have a broad experience in scientific writing and editing
- develop external communications and public relations with all IFCC divisions, officers, Corporate Members, and the Congress and Conference Committee, when needed, concerning congresses.

The amount of work is equivalent to 1-2 days per month for the eNews editor.

The CPD meets 2-3 times a year. The News editor is expected to play active roles, together with the other members of the Executive Committee, in coordination of Divisional activities.

Applications must include a proposal statement from the candidate, a short CV (max 2 pages), and a letter of support from his or her National Society. The National Society must be a current and fully paid member of IFCC.

Appointments for this position will be for one 3 year term of office, which is renewable for one additional term. The appointment will commence on January 1, 2019.

Nominations should be sent directly to Silvia Colli Lanzi at the IFCC office ([colli-lanzi@ifcc.org](mailto:colli-lanzi@ifcc.org)) with a copy to the CPD Chair, Prof. Khosrow Adeli, ([khosrow.adeli@sickkids.ca](mailto:khosrow.adeli@sickkids.ca)) before **31<sup>th</sup> May, 2018**.

Sincerely yours,



*Prof. Khosrow Adeli*  
*Chair, IFCC Communications and Publications Division*