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To: **Presidents and National Representatives of EFLM National Society Members**

30 November 2015

### Call for nominations for 2 Full Member positions inside the EFLM Working Group on Congresses and Postgraduate Education

Dear President and National Representative,

The Committee of Education and Training (C-ET) plays the major role in development and support of educational activities in Laboratory Medicine for all members of EFLM. Throughout its working groups C-ET provides many educational, teaching and consultative services and has general responsibility for the organisational aspects of scientific and educational events.

**At the end of the year, two vacancies arise because of the expiring third term of office of some WG members. Therefore, we are calling nominations for:**

➤ **two Full Member positions**

Here below the WG Terms of Reference:

- To promote and improve science and education within the field of clinical chemistry and Laboratory Medicine;
- To supply all EFLM members with educational materials;
- To organize sub-regional conferences in association with relevant National Societies;
- To support the appropriate National Society in the organization of the European Congress of Laboratory Medicine (EuroMedLab);
- To support the organization of EFLM-UEMS Congresses;
- To address the educational and training needs of National Societies;
- To organize educational programmes, workshops and exchange programmes;
- To collaborate with other EFLM Committees or Working groups to achieve these aims.

The term of office will be for 2 years from 1 January 2016 to 31 December 2017.

The position could be renewable for other two more terms upon advice of the Committee Chair and continuing support from the National Society.

The work is mainly conducted by e-mail and teleconferencing, the WG usually meets once per year.

#### **Procedure for applications**

Each EFLM National Society Member in good standing with the membership fee can submit one nomination through the attached application form. A brief plan of the applicant's contribution to the aims and objectives of the relevant Working Group has to be included in the form. Together with the application, a short CV should also be submitted underlining the qualifications and prior experience and publications in the relevant area. Candidates have to be officially recommended by their National Society through a formal letter of support. Applicants who are not selected as full members may be eligible for corresponding membership.

Nominations have to be electronically submitted to the EFLM Office: Silvia Cattaneo - e-mail: [silvia.cattaneo@eflm.eu](mailto:silvia.cattaneo@eflm.eu) within the deadline of **15 January 2016**.

We look forward to hearing from you.

With kindest regards,

**Elizabeta Topic**

Chair of the EFLM Education and Training Committee

cc: Prof. Gustav Kovac – WG-CPE Chair  
Encl.: application form