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EFLM Office

Via C. Farini 81 20159 Milano – Italy Tel: Tel: +39 389 5320051 e-mail: silvia.cattaneo@eflm.eu website: www.eflm.eu To: Presidents and National Representatives of EFLM National Society Members

3 December 2015

Call for nominations for 1 Full Member position inside the EFLM Working Group on Promotion and Publications

Dear President and National Representative,

The EFLM Communication Committee has the main goal to establish and maintain efficient communication channels between EFLM and its member societies and other professional institutions, individuals and other targeted audience.

Due to the large activity of this WG, it was decided to enlarge the membership and we are calling nominations for one additional Full Member.

The terms of reference of the WG Promotion and Publications are:

- Dissemination of information through various rapid modes of communication;
- Ensuring relevant data is obtained for feeds and web-site;
- Maintain contact with approved EFLM nominees to provide/obtain information for feeds.

Moreover, the working group is responsible for the management and direction of the EFLM web site.

Individuals applying for this position should have extensive experience in promotional activities, communication channels, social media, website CMS.

The term of office will be for 2 years from 1 January 2016 to 31 December 2017. The position could be renewable for other two more terms upon advice of the Committee Chair and continuing support from the National Society.

The work is mainly conducted by e-mail and teleconferencing, the WG usually meets once per year.

Procedure for applications

Each EFLM National Society Member in good standing with the membership fee can submit one nomination through the attached application form. A brief plan of the applicant's contribution to the aims and objectives of the relevant Working Group has to be included in the form. Together with the application, a short CV should also be submitted underlining the qualifications and prior experience and publications in the relevant area. Candidates have to be officially recommended by their National Society through a formal letter of support.

Nominations have to be electronically submitted to the EFLM Office: Silvia Cattaneo - e-mail: silvia.cattaneo@eflm.eu within the deadline of 15 January 2016.

We look forward to hearing from you.

With kindest regards,

Maria Stella Graziani

Chair of the EFLM Communication Committee

cc: Dr. Francesca Tosato - Incoming WG-P Chair

Encl.: application form