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**EFLM is a Regional Federation of the  
International Federation of Clinical Chemistry  
and Laboratory Medicine (IFCC)**



EUROPEAN FEDERATION OF CLINICAL CHEMISTRY  
AND LABORATORY MEDICINE

2 May 2019

To: Presidents and National Representatives of EFLM National Society Members

## Call for nominations for the EFLM Working Group "Distance Education and e-Learning"

Dear President and National Representative,

By this letter, EFLM asks for your support in the call for nomination of a new member for the Working Group "Distance Education and e-Learning" (WG-DE), under the new chairmanship of Prof. Darko Cerne. Presently, the focus of the WG is the creation and further development of live and on demand e-learning materials for Specialists in Laboratory Medicine. We are calling for nominations of:

### ➤ 1 full member

The first term of office will be for 2 years ending on December 31, 2020 with the potential extensions for two more terms beyond 2020. The work of WG-DE is mainly conducted by e-mail and teleconferencing. Additionally, the WG usually meets once or two times per year. It is expected that members will work on average 2 hours weekly fulfilling WG-DE tasks.

The terms of reference of the WG-DE are:

- To establish and maintain efficient distance learning channels between EFLM and its National Societies;
- To organize EFLM webinars;
- To record lectures of EFLM Officers;
- To manage the EFLM e-learning platform (maintain; further develop; guide EFLM authors during creation, publication and maintenance of new e-learning materials; create e-learning materials based on EFLM officers lectures).

In order to complement the successful work conducted in the past, we ask you to consider open minded, flexible and proactive candidates with a positive attitude to pedagogical and technologic parts of e-learning. We expect that candidates will be involved in organisation of EFLM webinars, support of presenters and moderators, recording and processing of webinars and congresses lectures recordings. It is advantageous if candidates have experience with online learning management system (especially MOODLE), creation of voice-over presentations and basic editing of videos. Nevertheless, we will prefer proactive candidates, all skills needed to successfully fulfil WG-DE tasks can be acquired during first months of membership.

### **Procedure for applications**

Each EFLM National Society Member in good standing with the membership fee can submit one nomination through the attached application form. A brief plan of the applicant's contribution to the aims and objectives of the relevant Working Group has to be included in the form. Together with the application, a short CV should also be submitted underlining the qualifications and prior experience in the relevant area. Candidates have to be officially recommended by their National Society through a formal letter of support. Applicants who are not selected as full members may be eligible for corresponding membership.

Nominations have to be electronically submitted to the EFLM Office: Silvia Cattaneo - e-mail: [silvia.cattaneo@eflm.eu](mailto:silvia.cattaneo@eflm.eu) within the deadline of **15 June 2019**.

With kindest regards

*Daria Pasalic*

Chair of the EFLM Education and Training Committee

cc: Prof. Darko Cerne, WG-DE Chair